

Head Injuries

Policy statement

We maintain the highest possible security of our premises to ensure that each child is safely cared for during their time with us. This policy highlights the action to be taken in the event of a head injury sustained on Nursery premises and should be adhered to for all head injuries.

Procedures

Action

- Treat the child appropriately for the injury
- Call the parents to notify them of any head injury and give them an update on how the child is. Provide advice at this point about whether the child is well enough to stay at nursery or whether they need to be taken to seek medical attention.
- If concussion is suspected, call for an ambulance.
- Complete an accident report form & ensure that it is signed by the parent. Always advise that the parents monitor the child for 24hours after the accident and seek medical attention if the child had a headache, feels / appears dizzy or is acting in an unusual manner.
- Manager to call the parents 24hours after the incident.